CÔNG TY CỔ PHÀN VIGLACERA HẠ LONG VIGLACERA HA LONG JOINT STOCK COMPANY

Số/No: 20.03/CBTT-VHL

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM Độc lập - Tự do - Hạnh phúc. THE SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom – Happiness.

Hạ Long, ngày 20 tháng 3 năm 2025. Ha long city, 20th, March, 2025.

DISCLOSURE OF INFORMATION ON HA NOI STOCK EXCHANGE'S PORTAL

CÔNG BÓ THÔNG TIN TRÊN SGDCK HÀ NỘI

Kính gửi:

Sở giao dịch chứng khoán Hà Nội/ Ha Noi Stock Exchange.

- Tên tổ chức/ Organization name: Công ty cổ phần Viglacera Hạ Long/ Viglacera Ha Long joint stock company.
- Mã chứng khoán/ Security Symbol: VHL.
- Địa chỉ trụ sở: Khu 2, Đường An Tiêm, Phường Hà Khẩu, Tp Hạ Long, Tỉnh Quảng Ninh/ Zone 2,
 An Tiem Street, Ward Ha Khau, Ha Long City, Quang Ninh province.
- Điện thoại/ Telephone: 02033.840.560.
- Fax: 02033.846.577.
- Người thực hiện công bố thông tin/Submitted by: ĐINH THI THU HẰNG.
- Chức vụ/Position: Kế toán trưởng/Chief Accountant.
- Loại thông tin công bố: Dịnh kỳ Dất thường 24h Theo yêu cầu Information Disclosure type: Periodic Irregular 24hours On demand

Nội dung thông tin công bố(*)/ Content of information disclosure (*):

- 1. Cập nhật bổ sung nội dung Báo cáo của HĐQT (tài liệu tổ chức ĐHĐCĐ thường niên)/ Supplementary update on the content of the Board of Directors' Report (documents for organizing the Annual General Meeting of Shareholders)
- 2. Nghị quyết HĐQT chốt các nội dung trình biểu quyết tại ĐHĐCĐ thường niên năm 2025 và chốt danh sách ứng cử viên bầu bổ sung thành viên HĐQT tại ĐHĐCĐ thường niên năm 2025/The Board of Directors' resolution finalizing the items to be voted on at the Annual General Meeting of Shareholders in 2025 and finalizing the list of candidates for the election of additional members to the Board of Directors at the Annual General Meeting of Shareholders in 2025.

Thông tin này đã được công bố trên trang thông tin điện tử của Công ty vào ngày 20/3/2025, tại Website: www.viglacerahalong.vn mục tin tức/ quan hệ cổ đông.

This information was disclosed on company website on date 20th, March, 2025, Available at www.viglacerahalong.vn item news/Investor Relations.

Tôi cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước Pháp luật về nội dung các thông tin đã công bố.

I declare that all information provided in this paper is true and accurate. I shall be legally responsible for any mispresentation.

*Tài liệu đính kèm/ Attachment:

- Báo cáo HĐQT/Board of Directors' Report
- Nghị quyết HĐQT/Board of Directors' Resolution

CÔNG TY CO PHÀN VIGLACERA HẠ LONG VIGLACERA HÀ LONG JOINT STOCK COMPANY NGƯỢI CBTT/ INFORMATION DESCLOSURE &

Dinh Thị Thu Hằng

VIGLACERA HA LONG JOINT STOCK COMPANY BOARD OF DIRECTORS

SOCIALIST REPUBLIC OF VIETNAM

<u>Independence - Freedom - Happiness</u>

Ha Long, day 20 month 3 year 2025

REPORT

OF THE BOARD OF DIRECTORS ON BUSINESS PERFORMANCE IN 2024 AND ORIENTATION FOR 2025

(At the 2025 Annual General Meeting of Shareholders)

Dear Shareholders,

The Board of Directors (BOD) of Viglacera Ha Long Joint Stock Company hereby presents to the esteemed shareholders the report on the Board's activities in 2024, as well as the plans and orientations for 2025, as follows:

PART I: REPORT AND ASSESSMENT OF BUSINESS PERFORMANCE IN 2024

1. General Situation

The building materials market showed little improvement, with low demand and intensifying price competition among enterprises. Many product lines experienced significant price reductions, leading to unprofitable business operations. Manufacturing plants, subsidiaries, and affiliated companies maintained moderate production scales and capacities to reduce inventory levels and limit losses from unprofitable products.

Typhoon Yagi, which struck in 3rd quarter 2024, caused severe damage to infrastructure, facilities, and factories across the company's system. The substantial costs incurred for disaster recovery had a negative impact on the company's overall business performance in 2024.

2. Assessment of the Board of Directors' Activities in 2024

a) General Activities:

In 2024, the Board of Directors (BOD) carried out its functions and duties in accordance with the Company's Charter, the Internal Corporate Governance Regulations, and the BOD's Operational Regulations in a compliant, appropriate, and effective manner.

BOD members frequently communicated and provided support to the Executive Board, operational personnel, and the Company's capital representatives at subsidiary companies in their assigned responsibilities. Members in charge of specific business units and operational areas effectively directed the implementation of the 2024 business plan, contributing to the overall achievement of the Company's business targets for the year.

Following the principle of efficiency and the flexible application of governance practices, each BOD member and the Board as a whole fulfilled their duties comprehensively and promptly through the following key activities:

- From the beginning of 1st quarter 2024, the BOD directed and urged all units to promptly implement the tasks and plans approved by the Parent Corporation. At the Parent Company level, the preparation and audit of the 2023 financial statements were completed, and the Annual General Meeting of Shareholders (AGM) was successfully organized. Additionally, the BOD provided direction and coordinated with capital representatives at joint-stock companies to review, plan, and successfully hold the AGMs of subsidiaries and affiliated companies. All AGM agendas and resolutions were approved with a high consensus rate, strictly adhering to the objectives, plans, and tasks approved by the superior authorities.

Focusing on controlling and supervising the Company's overall production and business activities, BOD members regularly participated in periodic briefings to assess the situation, provide feedback, and develop solutions to overcome challenges while setting directions for future planning periods. The BOD actively directed and urged factories and units to promptly address the consequences of Typhoon Yagi, ensuring a swift recovery and stabilization of production and consumption activities after the storm.

Additionally, the BOD coordinated with specialized units to carry out supervision, inspection, and evaluation of the Company's operations and the Executive Board, specifically as follows:

- + Agreed on selecting Deloitte Vietnam as the audit firm for reviewing the semi-annual and annual financial statements for 2024. Additionally, the audit firm was involved in supervising and monitoring stock-taking activities at the mid-year and year-end closing of the 2024 financial year.
- + Coordinated with the specialized departments of the Parent Corporation to review and reassess the implementation of recommendations from the 2023 audit. The BOD submitted to the 2024 Annual General Meeting of Shareholders (AGM) for approval the updates and amendments to the Company Charter and the BOD's Operational Regulations, in line with the recommendations of the audit and the Parent Corporation's Supervisory Board.
- + Collaborated with CPA Vietnam to finalize the enterprise valuation program in accordance with the guidance and directives from higher authorities.

b) Activities of Independent and Specialized BOD Members

Members regularly participated in periodic meetings to assess task implementation, review performance indicators, and develop monthly and quarterly plans. They provided advisory support for production management and sales operations, participated in market surveys to assess product consumption trends, monitored product circulation, and evaluated inventory levels at distributors and within different market regions.

The member in charge of internal audit collaborated with the Supervisory Board, the specialized departments of the Parent Corporation, and the audit firm to conduct inspections and data reviews at both the Parent Company and its subsidiaries.

The supervision of stock transaction contracts involving related parties, including BOD members, the Supervisory Board, and the Executive Board, was conducted in compliance with regulations. Additionally, economic contracts and transactions between VHL and its subsidiaries or affiliated companies were properly executed, ensuring procedural compliance, transparency, and openness.

c) Supervision of the Executive Board's Activities

The BOD assigned and arranged its members to fully participate in monthly briefings with the Executive Board and functional departments. All reports, data assessments, and evaluations of key performance indicators and tasks on a monthly and quarterly basis were provided to the Executive Board and the BOD in a timely and complete manner, as per regulations. The Executive Board regularly consulted the BOD on key issues, ensuring that appropriate solutions and management directions were implemented in alignment with the approved overall objectives.

The coordination and exchange of information and reports among the Executive Board, the BOD, and the Supervisory Board were effectively carried out, ensuring compliance with the established regulations.

The BOD coordinated with the audit firm Deloitte Vietnam Co., Ltd. to conduct periodic stock-taking (at 6-month and 12-month intervals) and review and audit the semi-annual and annual financial statements as of December 31, 2024. Audit results, quarterly financial reports,

governance reports, and disclosure procedures were executed in compliance with the requirements of state regulatory agencies and applicable laws.

d) Supervision of Investment Activities

New investment projects: In 2024, the Company did not undertake any new investment projects.

Clay mining investment activities: On March 25, 2024, the BOD, in coordination with the Parent Corporation's capital representative, the Executive Board, and functional departments, submitted a report to the Parent Corporation regarding the status of the clay mining project at Doi Ten Lua Mine – Gieng Day Ward – Ha Long City. The report also included a recommendation to terminate the investment preparation activities for this project, as it was no longer aligned with the master plan of Ha Long City and the Quang Ninh Provincial People's Committee. By Q2/2024, the Company successfully coordinated with relevant departments and local authorities to complete the investment termination procedures in accordance with regulations.

Investment activities in subsidiaries – Viglacera Clinker Brick JSC: The Parent Corporation's capital representative at Viglacera Ha Long JSC worked with the BOD and the Executive Board to submit official documents and dossiers seeking approval for the additional investment project to expand production space for raw material storage at Viglacera Clinker Brick JSC.

e) Recovery Efforts Following Typhoon Yagi

On September 7, 2024, Typhoon No. 3 (Yagi) made landfall in Quang Ninh province with extreme intensity, causing severe damage to infrastructure, facilities, and assets across all units of the Company.

Immediately after the storm passed, factories, subsidiaries, and affiliated companies of Viglacera Ha Long proactively initiated site clearance and recovery efforts to restore business and production operations as quickly as possible.

By the end of October 2024, critical infrastructure, factories, and machinery at all Company units had been fully repaired, and production and business activities had been completely restored and stabilized.

3. Board of Directors' Meetings in 2024

No.	Numbers, symbols	Date	Contents of the meeting	
1	01/2024/NQ-HĐQT	08/3/2024	Response to the Capital Representative at Viglacera Dong Trieu JSC regarding matters related to the 2024 Annual General Meeting of Shareholders (AGM) of Viglacera Dong Trieu JSC	
2	02/2024/NQ-HĐQT	18/3/2024	Approval of the audited 2023 business performance results and the 2024 business plan along with other matters presented at the 2024 AGM	
3	03/2024/NQ-HĐQT	10/4/2024	Response to the Capital Representatives a Viglacera Ha Long II JSC and Viglacer Clinker Brick JSC regarding the 2024 AGN matters.	
4	04/2024/NQ-HĐQT	19/4/2024	Review of 1st quarter/2024 business performance, orientation, and key business plans for 2nd quater/2024.	

No.	Numbers, symbols	Date	Contents of the meeting		
5	05/2024/NQ-HĐQT	17/5/2024	Completion of procedures to terminate the investment preparation activities for the clay mining project at Doi Ten Lua (Gieng Day Ward, Ha Long City).		
6	06/2024/NQ-HĐQT	25/6/2024	Selection of an audit firm to conduct the sen annual financial review and annual financ statement audit for 2024.		
7	07/2024/NQ-HĐQT	17/7/2024	Evaluation of 1st half of 2024 busines performance, planning for 2nd half of 20 business strategies.		
8	08/2024/NQ-HĐQT	09/8/2024	Approval of price reductions to support sales efforts of VTH in the final months of 2024.		
9	09/2024/NQ-HĐQT	30/8/2024	Approval of additional investment for expanding raw material storage space to support production at Viglacera Clinker Brick JSC (a subsidiary).		
10	10/2024/NQ-HĐQT	30/8/2024	Decisions regarding borrowing and mortgage transactions with banks, financial institution and individuals.		
11	11/2024/NQ-HĐQT	24/10/2024	Reallocation and restructuring of personnel for capital representatives at Viglacera Ha Long II JSC.		

General Assessment: In 2024, the Board of Directors (BOD) effectively collaborated with the Executive Board to jointly implement the tasks and objectives approved by the General Meeting of Shareholders (GMS). At the same time, the BOD issued resolutions and decisions in a timely manner, approving policies to support the Executive Board in executing operational solutions, overcoming challenges, and ensuring alignment with the objectives and tasks set by the Parent Corporation. The BOD strictly complied with all regulations outlined in the Company Charter, the BOD's Operational Regulations, as well as regulatory requirements of the State Securities Commission (SSC), the Stock Exchange, and other applicable laws.

However, as outlined above, market demand for the clay-based building materials sector remained low, while price competition among private enterprises intensified significantly. Many of the Company's product lines underwent deep price reductions, leading to unprofitable business operations. Production plants, subsidiaries, and affiliated companies maintained moderate production levels to control inventory and minimize losses. Furthermore, Typhoon Yagi in 3rd quater/2024 caused severe damage to infrastructure, facilities, and factories across the Company's network. The significant recovery costs incurred from the storm had a negative impact on the overall business performance for 2024.

2024 Business Performance Results: Consolidated revenue reached VND 1,148,292 billion, reaching 93.1% of the plan assigned by the General Meeting of Shareholders; Profit loss was VND 60,826 billion (loss higher than the plan assigned by the General Meeting of Shareholders in 2024).

4. Board of Directors Personnel Status

As of the time preceding the Annual General Meeting of Shareholders (AGM), the

Board of Directors (BOD) comprised seven (07) members, including:

No.	Full Name	Position	Remark	
1	Mr. Tran Hong Quang	Chairman of the Board of		
		Directors (Full-time)		
2	Mr. Nham Sy Tien	Vice Chairman of the Board of	Independent	
		Directors (Full-time)	Member	
3	Mr. Dinh Quang Huy	Member of the Board of Directors		
4	Mr. Nguyen Huu Gam	Member of the Board of Directors	Independent	
		(Full-time)	Member	
5	Mr. Nguyen Duc Luyen	Member of the Board of Directors		
6	Mr. Ngo Thanh Tung	Member of the Board of Directors		
7	Mr. Tran Thanh	Member of the Board of Directors	A	
		(concurrently serving as General	Appointed on	
		Director)	21/3/2023	

5. Board of Directors' Remuneration for 2024: No remuneration payments were made to the Board of Directors (BOD).

PART II: BOARD OF DIRECTORS' WORK PLAN FOR 2025

1. Key production and business targets for 2025:

No.	Targets	Unit	2024 Actual Performance	2025 Plan
1	Consolidated Revenue	Billion VND	1.148.292	1.249.191
2	Consolidated profit before tax	Billion VND	-60.826	1.550

2. Objectives and Strategic Direction

In 2025, the Board of Directors (BOD) aims to implement a comprehensive and fundamental transformation in its governance approach. A key priority is to clearly separate the roles of the BOD and the Executive Board, ensuring efficient management, preventing conflicts of interest, and enhancing transparency in corporate operations. This structural adjustment will enable both bodies to focus on their distinct responsibilities, fostering the sustainable development of the Company. As part of this transformation, the BOD will streamline its structure, reducing unnecessary complexity and adding specialized personnel to improve efficiency and expertise.

The core functions of the BOD in 2025 will include: The Board of Directors is responsible for determining the vision, long-term strategy and development goals of the company; Supervising the activities of the Executive Board, ensuring that the company's strategies and decisions are implemented properly and according to plan; Deciding on major strategic and financial issues such as major investments, changes in ownership structure, or important decisions related to shareholders and the market; Ensuring the company complies with legal regulations, protecting the interests of shareholders and stakeholders.

To ensure the successful achievement of the 2025 business plan targeting (a profit of VND 1.55 billion compared to a loss of VND 60.826 billion in 2024) the Board of Directors (BOD)

and the Executive Board recognize the challenges ahead. However, several immediate solutions have been implemented in early 2025, which are already showing positive results, including:

- +Directing the Executive Board to maximize the capacity utilization of factories while ensuring optimal efficiency and alignment with market demand.
- + Researching and developing new product lines to introduce differentiated offerings, reducing direct competition and pricing pressure; Expanding export markets and boosting export sales to diversify revenue streams and mitigate domestic market challenges.
- + Implementing tight monitoring and supervision of operational costs, find all solutions to achieve the set profit targets.
- + Strictly and promptly comply with all periodic reporting regimes; Regularly reviewing and checking data and implementation results to report to relevant levels.
- +Coordinate well between the Board of Directors, Executive Board, and Supervisory Board to develop appropriate work programs and plans, promptly issue decisions and policies to support the management work of the Board of Directors to ensure close adherence to the goals approved by the General Meeting of Shareholders and in accordance with the actual situation.
- + Improving collaboration between the BOD, Executive Board, and Supervisory Board to ensure strategic alignment; Establishing a structured work plan, enabling swift decision-making and policy adjustments to support business operations; Ensuring that all governance actions are in line with the targets set by the General Meeting of Shareholders (GMS) and adapted to real-time market conditions.

Conclusion

The above report provides an assessment of the Board of Directors' (BOD) activities in 2024 and outlines the strategic directions and operational plans for 2025.

Throughout the implementation process, the BOD will continue to collaborate closely with all relevant parties to develop appropriate business and production strategies, proactively address challenges, and ensure alignment with the targets, plans, and tasks assigned by the Parent Corporation and approved by the General Meeting of Shareholders (GMS).

Sincere thanks and appreciation!

ON BEHALF OF THE BOARD OF DIRECTORS

ONG CHAIRMAN

Luyen Duc Luyen



VIGLACERA HA LONG JSC BOARD OF DIRECTORS

No: 02 /2025/NQ-HDQT

SOCIALIST REPUBLIC OF VIETNAM

<u>Independence – Freedom – Happiness</u> Ha Long, March 20, 2025

RESOLUTION

Re: Finalizing the list of candidates for the additional election of Board of Directors' members and the voting contents at the 2025 Annual General Meeting of Shareholders of Viglacera Ha Long JSC

BOARD OF DIRECTORS

Pursuant to:

- The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- The current Charter of Organization and Operation of Viglacera Ha Long Joint Stock Company;
- The Regulation on the Management of Capital Representatives of Viglacera Ha Long Joint Stock Company in other enterprises, issued under Decision No. 23/QD-HĐQT dated January 10, 2023, of the Board of Directors of Viglacera Ha Long Joint Stock Company;
- The 2025 Business Plan of Viglacera Ha Long Joint Stock Company (approved by the Parent Corporation) and the investment and development orientation for the 2025-2029 period;
- The plan for organizing the 2025 Annual General Meeting of Shareholders of Viglacera Ha Long Joint Stock Company;
- The Resolution of the Board of Directors of Viglacera Ha Long Joint Stock Company dated March 11, 2025, regarding the arrangement and restructuring of personnel for the position of Chairman of the Board of Directors;
- Document No. 38/TCT-HĐQT dated March 14, 2025, of the Board of Directors of Viglacera Corporation JSC regarding the adjustment of personnel arrangements and the authorization of capital representation of the Parent Corporation at Viglacera Ha Long Joint Stock Company;
- Document No. 73/TCT-HĐQT dated March 14, 2025, of the Board of Directors of Viglacera Corporation JSC in response to the Capital Representative of the Parent Corporation at Viglacera Ha Long Joint Stock Company regarding the voting contents at the 2025 Annual General Meeting of Shareholders;
- Document No. 84/TCT-HĐQT dated March 14, 2025, of the Board of Directors of Viglacera Corporation JSC regarding the supplementation of the agenda for the 2025 Annual General Meeting of Shareholders of Viglacera Ha Long Joint Stock Company;
- The Minutes of the Board of Directors' meeting of Viglacera Ha Long Joint Stock Company dated March 20, 2025.

The Board of Directors of Viglacera Ha Long Joint Stock Company hereby unanimously resolves as follows:



RESOLVED:

Article 1. Unanimously approve the schedule, voting contents, and the list of candidates for the additional election of Board of Directors' members at the 2025 Annual General Meeting of Shareholders of Viglacera Ha Long Joint Stock Company, as follows:

I. Schedule of the Annual General Meeting of Shareholders:

- + Time: From 08:00 AM on March 23, 2025 (Sunday, expected duration: half a day)
- +Venue: Headquarters of Viglacera Ha Long JSC, Ha Khau Ward, Ha Long City, Quang Ninh.

II. Voting Items at the Annual General Meeting of Shareholders

- 1. Approval of reports from the Board of Directors, the Executive Board, and the Supervisory Board.
- 2. Approval of the business performance results and the audited financial statements for 2024, audited by Deloitte Vietnam Co., Ltd., with the following key figures:
 - Consolidated revenue: VND 1,148 billion.
 - Consolidated profit before tax: VND -60.82 billion.
- 3. Approval of the 2024 post-tax profit distribution plan (Parent Company):
 - Dividend payment and fund allocation: Not implemented.
 - Remuneration for the BOD and the Supervisory Board: Not implemented.
- 4. Approval of the 2025 business plan:

To be implemented according to the objectives, tasks, and business plan for 2025 assigned by Viglacera Corporation - JSC, with the following key targets:

- Consolidated revenue: VND 1,249 billion.
- Consolidated profit before tax: VND 1.55 billion.
- Remuneration for the Board of Directors, the Supervisory Board, and dividend distribution for 2025: To be determined based on the actual business performance in 2025 and reported by the Board of Directors to the General Meeting of Shareholders for consideration and decision.
- 5. Submission to the General Meeting of Shareholders for consideration and approval of updates and amendments to the Company's Charter, specifically:
 - Amendment to Clause 1, Article 26: Changing "The number of Board of Directors' members is 07" to "The number of Board of Directors' members is 05."
 - Amendment to Clause 1, Article 35: Changing "The Board of Directors shall appoint one (01) member of the Board of Directors as the General Director" to "The Board of Directors shall appoint one of its members or hire an external individual as the General Director."
- 6. Unanimous approval to present to the General Meeting of Shareholders the dismissal of Board of Directors' members, including Mr. Tran Hong Quang, Mr. Nham Sy Tien, Mr. Tran Thanh, Mr. Nguyen Huu Gam, and Mr. Ngo Thanh Tung (who have submitted resignation letters).
 - 7. Reporting to the General Meeting of Shareholders on contracts and transactions with related parties:

CÔN CÔI VIGLA HAL

- 7.1. Submission for approval of the execution results of the 2024 sales and product consumption contract with Viglacera Ha Long Trading One Member Limited Liability Company (a subsidiary), with a total value of VND 399,500,230,463 (excluding VAT).
- 7.2. Submission for approval of the policy to continue signing contracts and transactions for purchasing, selling, and consuming products with Viglacera Ha Long Trading One Member Limited Liability Company (a subsidiary) in 2025, in accordance with the objectives and business plan assigned by Viglacera Corporation. Additionally, approval of contracts and transactions for the procurement of materials, goods, and services between the Company and its subsidiaries, affiliates, and member units under Viglacera Corporation in 2025.
- 8. Selection of the auditing firm for the 2025 financial statements:

Submission for approval of authorizing the Board of Directors to select an auditing firm for the 2025 financial statements from the list of auditing firms approved by the State Securities Commission, based on the proposal of the Supervisory Board.

III. Election Process and List of Candidates for the Additional Election of Board of Directors' Members (Term 2022-2027)

1. Number of additional Board of Directors' members to be elected: 03 members, including at least 01 independent member.

2. List of candidates nominated by Viglacera Corporation - JSC:

No	Full name	Sex	Year of birth	Title & workplace	Position of candidacy
1	Quach Huu Thuan	Male	1974	Deputy General Director – Viglacera Corporation - JSC	Member
2	Dang Minh Tam	Male	1976	Director – Viglacera Packaging and Materials Joint Stock Company	Member
3	Le Duc Tai	Male	1977	Deputy General Director — Viglacera Tile Trading Joint Stock Company	Independent member

By the time of the meeting, the Board of Directors received the list and information of 03 candidates nominated and introduced by Viglacera Corporation; the list and information of candidates nominated by shareholders/groups of shareholders or self-nominated candidates: None.

- 3. Election Process: The additional election of Board of Directors' members shall be conducted in accordance with the election regulations approved by the General Meeting of Shareholders and in compliance with the applicable legal provisions (detailed in the attached Election Regulations).
- Article 2. The Board of Directors unanimously assigns the General Director to oversee and direct the relevant departments of Viglacera Ha Long Joint Stock Company in reviewing and finalizing all necessary documents and materials for the General Meeting, as well as the personnel records for the additional election of Board of Directors' members, ensuring completeness and compliance with regulations. Additionally, the General Director is responsible for assigning tasks and allocating personnel to implement all related activities, ensuring that the General Meeting is well-organized, conducted according to the planned schedule, and fully complies with legal provisions and the Company's Charter.

Article 3. This Resolution shall take effect from the date of signing.

Members of the Board of Directors, the Executive Board, and relevant departments of Viglacera Ha Long Joint Stock Company are responsible for implementing this Resolution./.

Recipients:

- Information disclosure;
- Website: viglacerahalong.vn;
- Members of the Board of Directors and Supervisory Board;
- Members of the Company's Executive Board;
- To be archived: Office, Board of Directors' Secretary.



